

F. No.11/03/2024-EC.VII/134(M)
भारत सरकार/Government of India
महा निदेशालय/Directorate General
केंद्रीय लोक निर्माण विभाग/Central Public Works Department
निर्माण भवन, नई दिल्ली/Nirman Bhawan, New Delhi

दिनांक: 07.04.2025

OFFICE MEMORANDUM

Subject: Issuance of CGHS serving card to serving Central Govt. employee upon deduction of monthly CGHS contribution- regarding.

The undersigned is directed to refer to MoH&FW OM No. S-6252/2003-2004-R&H/CGHS/CGHS(P) dated 15.0.2004 (copy enclosed) on subject cited above.

2. All SDGs/ADGs are requested to ensure that all the employees of CPWD who are contributing towards the CGHS are issued with CGHS card. In case where the Govt. Servant in spite of written intimation/Memorandum do not apply for a CGHS card, such cases may be immediately reported to Senior Officers for taking suitable action.
3. This issues with the approval of the Competent Authority.

Enclose: As above

नीलांजन कर्मकार,
(नीलांजन कर्मकार)
उप निदेशक (प्रशासन-VI)

(Through CPWD Website)

To,

All SDGs/ADGs and CPWD Officers.

F.No.S-6252/2003-2004-R&H/CGHS/CGHS(P)

Government of India
Ministry of Health & Family Welfare
(Department of Health)

Nirman Bhawan, New Delhi
Dated the 15th June, 2004.

OFFICE MEMORANDUM

Subject:- Issue of CGHS serving card to the serving Central Govt. employees upon deduction of monthly CGHS contribution - Clarification regarding -

The undersigned is directed to state that various Ministries/Departments of the Govt. of India are raising the question of accrual of CGHS benefits to the Central Govt. servants.

In this connection, it is stated that as per CGHS rules, the benefits of CGHS accrue from the date on which the Central Govt. Servant applies for a CGHS card. Further, the CGHS is a compulsory scheme for all Central Govt. employees having their place of residence as recorded in the service book in an area covered by a CGHS dispensary. Therefore, as soon as the Govt. employee joins a particular Office and intimates his/her residential address that falls in a CGHS covered area, the Administration Branch officially intimates the Cash Branch to start deducting the monthly CGHS contribution from the salary of the Govt. servant. This is not linked/made conditional to the Govt. servant filling up the necessary forms and applying to his Administration Branch for getting a CGHS card.

2. In some cases, the administrative Ministry/Department have referred medical reimbursement cases to the Department of Health wherein the Govt. servant has been regularly contributing towards the CGHS by way of deductions from the monthly salary but he/she has not applied to his Administration Branch for obtaining a CGHS card by filling up the necessary forms.

3. The matter has been considered in the Department of Health and it is of the view that if the CGHS contribution were being compulsorily deducted from the monthly salary of the Govt. employee, it would be unfair to deny the Govt. servant the benefit of CGHS facilities merely on the ground that he/she had not applied to the Administration Branch for getting a CGHS card. As a matter of fact, if the concerned Office/Department is regularly deducting the CGHS contribution from the monthly salary of the Govt. servant, it is the responsibility of the said Office/Department to ensure that a CGHS card is issued to such Govt. servants.

Contd/-...

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4. In view of the above, the Administration/Estt. Branch of all the Ministries/Departments of the Govt. of India are requested to ensure that all such Govt. servants who are contributing towards the CGHS are issued with CGHS cards. In cases where the Govt. servant in spite of written intimation/Memorandum do not apply for a CGHS card, such cases may be immediately reported to the Senior Officers for taking suitable action.

Anup
(ANUP PANDY)
DIRECTOR

To

1. All Ministries/Departments of Government of India
2. Director General of Health Services.
3. Director, CGHS.
4. All Additional/Joint/Deputy Directors of CGHS (as per address list).
5. Registrar, Supreme Court, New Delhi.
6. UPSC, New Delhi
7. Lok Sabha Sectt., New Delhi
8. Rajya Sabha Sectt., New Delhi
9. Shri U.M. Purohit, Secretary, Staff Side, 13-C Ferozshah Road, New Delhi-1.
10. All Officers/Sections/Desks in the Ministry of Health & Family Welfare.
11. C&AG of India, 10, Bahadur Shah Zafar Marg, New Delhi-2.
- ✓ 12. Copy for folder.

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