

F.No. PP-20/2/2020-PAP  
Government of India  
Ministry of Communication  
Department of Posts  
Establishment Division/P.A.P Section

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Dak Bhawan, Sansad Marg,  
New Delhi – 1100 01  
Date: February 17, 2020.

To

1. All Chief Postmasters General/ Postmasters General
2. Chief General Manager, BD Directorate/Parcel Directorate/ PLI Directorate
3. Director RAKNPA/ GM CEPT/ Directors of All PTCs,
4. Addl. Director General, Army Postal Service, R.K. Puram, New Delhi
5. All General Managers (Finance)/ DAP/ DDAP

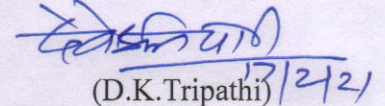
Sub: Reimbursement of cancellation/reschedule charges for air/train tickets booked for the purpose of LTC and relaxation of LTC advance due to COVID-19 pandemic - clarification regarding.

Sir/Madam,

I am directed to forward herewith a copy of the Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions Office memorandum No. 31011/1/2020-Estt (A.IV) dated 05.02.2021 on the subject cited above for kind information and further necessary action in this regard.

This OM may be read along with DoP&T's OM no. 31011/1/2020-Estt (A.IV) dated 07.01.2021 circulated vide this office letter of even number dated 14.01.2021.

Yours faithfully,

  
(D.K. Tripathi) 17/2/21

Assistant Director General (Estt.)  
E-mail - adgest2@indiapost.gov.in  
Phone - 011-23096191

Encl.: As above.

Copy to:

1. PPS to Secretary (Posts)/ PS to Director General Postal Services.
2. Addl. DG (Co-ordination)/ Member (P)/ Member (O)/  
Member (PLI)/ Member (Banking)/ Member (Tech)/ Member (Plg & HRD)
3. AS & FA
4. Sr. DDG (Vig) & CVO/ Sr. DDG (PAF)/ Director General P&T (Audit)
5. Secretary, Postal Services Board
6. Chief Engineer (Civil) Postal Directorate
7. Admin/Cash & Accounts/Budget Section/ PA Wing/ STT Section of Postal Directorate
8. All other Sections of Postal Directorate
9. All recognized Federations/ Unions/ Associations
10. GM, CEPT for uploading the order on the India Post website
11. Guard File/Spare Copies.

No. 31011/1/2020-Estt (A.IV)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
Establishment A-IV Desk

.....  
North Block, New Delhi-01  
Dated: February 5, 2021

**OFFICE MEMORANDUM**


**Subject:- Reimbursement of cancellation/reschedule charges for air/train tickets booked for the purpose of LTC and relaxation of LTC advance due to COVID-19 pandemic- clarification reg.**

The undersigned is directed to refer to para 3(ii) of DoPT's O.M. of even no. dated 7<sup>th</sup> January, 2021 on the subject noted above vide which it was communicated that:

*In cases where the airlines have kept the refund amount in 'Credit Shell', Ministries /Departments may extend the period of repayment of LTC advance taken by the Government servant for LTC journey scheduled during the lockdown period(March-May,2020), till 28.02.2021 or till such time the amount in 'Credit Shell' is utilised by the Government servant to perform LTC journey, whichever is earlier.*

2. In this regard, it is clarified that the employees who were eligible to perform LTC journey in 2020 as per LTC Rules, but could not perform the LTC journey during the lockdown period (March-May, 2020) and whose refund amount has been kept in 'Credit Shell' by the airlines, are allowed to perform their LTC journey till 28.02.2021, and such LTC shall be counted against the block year applied for. This shall also apply in cases of fresh recruits who are entitled to LTC every year for the initial block of eight years.

3. Hindi Version will follow.

  
(Satish Kumar)

Under Secretary to the Government of India

To  
The Secretaries,  
All Ministries/Departments of Government of India  
(As per the standard list)

Copy to:-

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigations, New Delhi.
5. Parliament Library, New Delhi.
6. All Union Territory Administrations.
7. Lok Sabha/Rajya Sabha Secretariat.
8. All attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
9. Hindi Section for Hindi Version.

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